

**LOWER PERKIOMEN VALLEY REGIONAL SEWER AUTHORITY
MINUTES OF FEBRUARY 26, 2014 MEETING**

A Regular Meeting of the Lower Perkiomen Valley Regional Sewer Authority was held on February 26, 2014, commencing at 6:00 PM at the Administration Building, Oaks, PA, with the following members present:

Terrie Stagliano	Paul Edwards	Fred Walker
Richard Kratz	Paul Smith	Robert Fieo

Also present: Barbara Cepko Robert Brant William Dingman
 Bob Kershner Cecile Daniel

I. CALL TO ORDER Ms. Stagliano called the meeting to order at 6:00 PM.

II. MINUTES

Upon a motion by Mr. Smith, seconded by Mr. Kratz, the minutes of the Regular Meeting held January 9, 2014 were approved as presented. Mr. Fieo abstained.

III. EXECUTIVE SESSION

6:01 p.m. An Executive Session was held to discuss a personnel matter relative to wages as a result of snow storm activity.

6:15 p.m. Regular Session

IV. PUBLIC COMMENTS:

Mrs. Cathy Beyer, Arcola Road, commented on the placement of the interceptor in her neighborhood.

V. REPORTS OF PROFESSIONAL STAFF

Written reports (attached) were submitted as following:

- 1) **Manager** – Barbara Ann Cepko reported that the field work for the 2013 audit is complete.
- 2) **Treasurer** - Fred Walker
- 3) **Authority Engineer** – William Dingman reported that PHMC agreed that no additional archaeological studies are needed on the upper section of Middle Interceptor. The PA DEP requested confirmation that the alternatives for the lower section of Middle Interceptor are still viable if the upper section is built as submitted in the permit application. Mr. Dingman confirmed that this.

Mr. Dingman explained the progress of the CHRS studies and report. Because of the weather conditions, it may be another month until Bryan Bellacima of the Army Corps can inspect the site.

Mr. Smith had spoken to Ted Locker and Tim Woodrow about the Graterford prison. A staff meeting will be held with LPVRS to discuss some questions that came up relative to the Skippack Act 537 special study.

Mr. Edwards asked the status of the Rittenhouse Road sewer line in Upper Providence. Mr. Dingman stated that the sewer line is constructed but residents have not yet been notified to connect.

- 4) **Plant Operations** – Bob Kershner
- 5) **Solicitor** – Robert Brant

VI. RESOLUTIONS AND DISCUSSIONS:

Upon a motion by Mr. Kratz, seconded by Mr. Fieo and unanimously adopted it was:
RESOLVED: That the Capacity Rights Agreement for 1 EDU be approved.

(List Attached)

Upon a motion by Mr. Walker, seconded by Mr. Smith, and unanimously adopted it was:
RESOLVED: That the Financial Statements as presented by the Manager for December 31, 2013 are hereby approved, subject to audit.

Upon a motion by Mr. Fieo, seconded by Mr. Smith, and unanimously adopted, it was:
RESOLVED: That Gilmore is authorized to review the plans and specifications for the Middle Interceptor as presented by Bursich Associates.

Upon a motion by Mr. Edwards, seconded by Mr. Fieo and unanimously adopted, it was:
RESOLVED: That bids for the Disinfection Tank Coating Contact are authorized to be received on April 3, 2014.

Upon a motion by Mr. Fieo, seconded by Mr. Smith, and unanimously adopted, it was:
RESOLVED: That the Addendum to extend the Synagro Contract for two (2) additional years through March 31, 2016 is hereby approved.

Upon a motion by Mr. Kratz, seconded by Mr. Fieo and unanimously adopted it was:
RESOLVED: That J. Robert Kershner is appointed as an additional signatory on all plant reports to government agencies.

Due to the high cost of operations and maintenance, the board discussed the suspension of the use of the velocity meter in 8 meter pits. Flows are currently monitored using an ultrasonic meter over the flume and an area velocity meter. Unless a municipality is close to exceeding its I/I, there is no benefit to using the second meter. If a municipality objects, the second meter would be maintained to monitor their flows.

Upon a motion by Mr. Fieo, seconded by Mr. Edwards, and unanimously adopted, it was:
RESOLVED: That the Manager will notify all signators to the Sewer Service and Representative Metering Agreements that LPVRSa will suspend the use of the velocity meter in all meter pits and include the costs of operations and maintenance for the second meter.

Upon a motion by Mr. Walker, seconded by Mr. Smith and unanimously adopted, it was:
RESOLVED: That the bills listed on Treasurer's Report 02-2014 are hereby approved for payment.

Mr. Fieo reported that he observed a sewage truck discharging into a manhole on Seventh Avenue in the Trappe Borough. Ms. Cepko will contact Joe Hastings of CTMA.

The meeting was adjourned at 6:46 PM.

Respectfully submitted,

Richard Kratz, Secretary

MANAGER'S REPORT

February 2014

Barbara Ann Cepko, Manager

ACTION ITEMS:

- a) Capacity Rights Agreements – One (1) EDU (Motion to approve)
- b) Finance Reports, December 31, 2013 (Motion to approve)
- c) Authorize Gilmore to review plans and specs as prepared by Bursich Associates for the upper middle interceptor. Plans and specs were delivered by Bursich on January 17, 2014. A review of the plans and specs with particular attention to the interconnections needs to be performed. (Motion to authorize)

OTHER BUSINESS:

Montgomery County, Easements for upper Middle Interceptor – Wendy McKenna is preparing the agreements

Connection of New Graterford Prison – Attorney Brant will communicate with Attorney Edmund Olivieri of the General Counsel's office on this matter.

Refinance of Pennvest Loan – on hold.

PA Treasury, Unclaimed Property – A check in the amount of \$2,999.00 was received on January 30, 2014.

GSK – Bill Dingman has reviewed the drawings submitted by GSK for a new sewage meter and flume and found all to be acceptable.

Acceptance of Hauled Waste – Information gathered and compiled by Barb Cepko will be provided to the Board for review.

Return of Base Capacity Allocation – Tim Krise, property owner of the former Techalloy property, Perkiomen Township, wants to return unused capacity purchased for the property. Water records for the last 24 months for the 2 tenants at the property are currently being evaluated.

Job Descriptions – due to the elimination of the lead operator position, the job descriptions for plant employees are currently being modified.

Right To Know Request – Wendy McKenna performed a legal review of documents requested under a RTK request. Barb Cepko penned the final response to the requestor on 1/29/14.

PLGIT P-Card – met with Paul Robinson of PLGIT to learn more about the P-Card (master card) offered through PLGIT and the rebate that can be earned depending upon the use of the card. An evaluation of LPVRSAs vendors needs to be performed before the benefits of the card can be determined.

Synagro – there will be a meeting with Synagro to discuss Class A sludge in near future.

LPTSA EDU Resale List – was updated by Tom Cicippio. It shows that out of the 275 EDUs purchased by LPTSA, after the sale of 6 EDUs to the Metropolitan Veterinary Hospital (MVH) there still remains a balance of 3 EDUs. MVH is required to purchase 3 additional EDUs from LPVRSAs and was notified of this obligation in the letter transmitting the capacity rights agreement for the 7 already purchased from LPVRSAs.

LPVRS
CAPACITY RIGHTS AGREEMENTS
FOR REVIEW/APPROVAL
February 13, 2014

<u>Upper Providence Twp.</u>	<u>Number of EDUs</u>	<u>Total Amount Paid</u>
Dennis Asbert 156 Pennepacker Road Parcel #610004120004 Application #2014-UP-001	1	\$4,800.00
 TOTAL	<hr/> 1	<hr/> \$4,800.00

**LPVRSAs Engineer's Report
February 2014 Meeting
(January 3, 2013 to February 6, 2014)**

I. AUTHORITY BUSINESS

A. Middle Interceptor

1. Act 537 - DEP issued a Nov. 17, 2011 letter to member municipalities requiring revised Act 537 planning. LPVRSAs provided direction on selected alternative and the report is in process. PAFBC and PHMC (Partial) required additional studies have been completed and comments have been received from the agencies. Private property access for completion of PHMC study in process. Public comments and municipal planning commission comments will be solicited on report. After receipt of comments final report will be prepared for municipal action. A separate status report will be issued and presented at LPVRSAs meeting.
2. Upper Middle Interceptor Permits - NPDES issued 9/9/13. Joint permit and DEP Part 2 Water Quality permit application submission made to agencies. PHMC September 26, 2013 letter requested additional information. CHRS completed the additional work and report (No significant artifacts encountered). CHRS report submitted to agencies. Bursich completed final design. PADOT and Township roadway access permits in process. ACOE 12/3/13 email comments requested updated wetland delineation for ACOE field verification along with clarification information. Waters/wetland delineation and report in process.
3. Upper Middle Interceptor Easements - Easements to be obtained include County (Meeting held & info provided), Pfizer (Meeting held & info in process), and Gorski and Stiefel access/construction easements.

B. Miscellaneous

1. Bid document preparation for disinfection tank concrete surfaces in process.
2. Prison sewer service assistance, four flow meters rental terminated Dec. 2013.
3. NPDES permit renewal deemed administratively complete by DEP, DEP review schedule is late 2014.
4. Flow meter data report for November/December on-going.
5. Headworks study on-going.
6. Sludge day tank investigation on-going.

TO: LPVRS Board Members
FROM: William Roshong, Plant Superintendent
Date: February 6, 2014
RE: Monthly Operations Report for January 2014

I. The Oaks Plant had no violations for the month of January 2014.

II. Activities and Improvements

No Report

III. Industrial Pretreatment Issues

No Report

IV. Monthly and YTD Plant Flow Information
(Plant Effluent)

January 2014 Average Monthly Flow	9.46	MGD
January 2014 Minimum Daily Flow	6.30	MGD
January 2014 Maximum Daily Flow	17.41	MGD
Average Daily Flow YTD 2014	9.46	MGD